

OFFICE OF THE BOLPUR MUNICIPALITY
BOLPUR, BIRBHUM

Chairman : Sri Susanta Bhakat
Vice Chairman: Sri Naresh Chandra Bauri
Website: www.bolpurmunicipality.org

Tel No : 03463 252501
Nanoor Chandidas Road, Bolpur
Email: municipalitybolpur@gmail.com

Memo No: 1285/BM/2019-20

Dated : 25-10-2019

NIQ No. 06/BM/Store/NUHM/2019-20 dated 25-10-2019

Rate Contract for Supply of Chemical & Reagent & other Lab articles

Bolpur Municipality invites rate quotation in sealed envelope from the Supplier/dealer/Venders/distributors for entering into rate contract for supply of different “**Chemical, Reagent and Other Lab articles**” for UPHCs under NUHM of Bolpur Municipality for the period **upto 31st Mar’2020**.

Activity	Details
Date & Time of Publication	25-10-2019 (01.00 pm)
Last date & time of dropping sealed quotation	13-11-2019 (01.00 pm)
Opening date and time of quotation	13-11-2019 (03.00 pm)
EMD	Rs. 1,000/- (Rupees One thousand) only in the form of Demand draft in favour of “Chairman Bolpur Municipality”

- Bid with necessary documents in a sealed envelope clearly mentioned name of the supply along-with NIQ reference and shall be submitted by the bidder to the **drop box placed at the chamber of the Executive Officer** of the Bolpur Municipality.
- Bid shall be opened in the presence of the representative of the bidders at the chamber of the Executive officer
- Detail terms & Conditions and List of items are displayed at Notice board and website of the Bolpur municipality www.bolpurmunicipality.org
- Bid application form provided free of cost and available at Bolpur municipality website.

Sd/-
Chairman
Bolpur Municipality

Memo No: 1285/(8)/BM/2019-20

Dated: 25-10-2019

Copy forwarded for information and for wide circulation:

1. The Sabhadhipati Birbhum Zilla Parisad, Birbhum
2. The District Magistrate, Birbhum
3. The S.D.O, Bolpur Sub-Division
4. CMOH, Birbhum
5. EO cum Convener of the Purchase committee
6. M.O of the UPHCs
7. IT Coordinator to put up the Notice on the website
8. HC to display to Notice board of municipality & Office file

Sd/-
Chairman
Bolpur Municipality

Terms & Conditions

- 1) **List of Item:** The detailed list of items under rate contract is provided in Annexures.
- 2) **Validity of Contract:** For a period **upto 31-03-2020** from date of contract/Agreement subject to condition of satisfactory performance.
- 3) **Bid Price:** Bidder who offered highest rebate on MRP will be accepted. The rebate offered by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any reasons. GST as applicable.
- 4) **Submission of documents:** All intending bidders are requested to submit attested copies of the following along-with the Quotation.
 - a) Duly filled up Application Form (Format I attached) on the letter-head of the vender/Supplier/distributor.
 - b) Valid GST Registration Certificate, PAN Card, Up to date Trade License, Professional Tax Cert.
 - c) Valid Medicine & Other Laboratory article seller/distributorship License
 - d) Earnest money in the form of Bank draft of Rs.1,000/- in favour of “Chairman Bolpur municipality”
Tenders received without EMD will be invalid and will be summarily rejected.
 - e) The intending bidders must have minimum 3 years of experience as on the date of tender/quotation of supply of similar items to Central/State Govt./Central or State PSU/other Local Body/any other concern.
Copies of payment certificate in above respect is to be submitted as proof of experience as furnished.
 - f) Joint venture will not be allowed to participate in the above contract.
- 5) There shall be separate/individual supply order based on the necessity of the municipality. The bidder shall be obliged to supply the items on the same rate as quoted throughout the contract period.
- 6) **Delivery period:** Delivery of items to the UPHCs with proper Challan and 3(three) copies of Tax Invoice/bill of supply in proper format mentioning details to be raised thereafter. Supply must be **made within 10 days** of the acceptance of supply order as per **point no.5**
- 7) **Expiry:** Item must be supplied in good condition, subject to replacement of faulty pieces and also the items must be having its expiry date intact and not less than 1 year.
- 8) **Performance Security :** Performance security to be deducted from each bill and to be maintained @2% of the total value of supply during the period for the entire period of contract plus sixty days.
- 9) **Payment terms :** Payment shall be made only after satisfactory delivery and acceptance of the goods. All payment to be in DBT mode after deduction of all statutory dues & taxes. Supplier has to provide necessary bank details for the same.
- 10) **Bid application :** Bid application form provided free of cost and available at the bolpur municipality website www.bolpurmunicipality.org
- 11) **Execution of Agreement:** Successful bidder whose bid is approved and accepted as lowest will have to execute an agreement with the office of the undersigned in a Standard form on a Non Judicial stamp paper of Rs.10/-only for the proper performance of the contract within 3(three) days of receipt of Letter of Acceptance failing which communication of acceptance shall automatically stand cancelled.
- 12) **Cancellation of Contract:** This office reserves the right to cancel the contract and suitable legal actions such as black listing/debarring may be initiated along with forfeiture of security as deemed appropriate on the following circumstances:
 - a) The successful bidder commits a breach of any terms & conditions of the Contract.

- b) The bidder has made misleading of false representation in forms, statements and attachments submitted in proof of the eligibility requirement.
- c) The performance regarding execution of the contract made by the selected bidder is found to be unsatisfactory.

13) Jurisdiction of Courts in case of dispute: These terms and condition/Contract are governed by laws of West Bengal for the time being in force, irrespective of the place of delivery, place of performance or place of payment under the contract, the contract shall be deemed to have been at the place from which the acceptance of bid have been received.

14) The Authority reserves the right to reject any quotation without assigning any reasons thereof.

Sd/-
Chairman
Bolpur Municipality

Format -I
Bid Application Form

Date:

Ref No.

From..... (insert the name of the Bidder)

Tel :

Email:

To

The Chairman

Bolpur Municipality

Bolpur

Sub: Response to dated..... **for Supply of Chemical, Reagent and Other Laboratory articles** for the period **upto 31st March 2020** from date of contract/Agreement

Dear Sir,

I/We am/are undersigned having read examined and understood in detail and abide by, the Tender/Quotation document, hereby submit our response in connection with the aforesaid supply of items.

It has been certified that all information provided in the form, statement and attachment is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged / tampered documents are produced with the Application form for gaining unlawful advantage.

In case it is established that any misleading or false representation in forms, statements and attachments submitted in proof of the eligibility requirement, the authority has a right to cancel the contract and suitable legal actions such as black listing/debarring may be initiated along with forfeiture of Security as deemed appropriate.

Yours faithfully

..... (Authorized signatory of the Bidder with seal)

	Chemical Name	Brand	Rebate offered on MRP	Rate Offered *
1	Sodium Citrate			
2	Trisodium Citrate			
3	Sodium Chloride			
4	Adsolute Alcohol			
5	Leishman Stain Solution			
6	New methylene blue			
7	Grams iodine			
8	Crystal Violet			
9	Acid alcohol			
10	Safranin			
11	Carbol fuchsin			
12	Sodium bi carbonate			
13	Ethanol (ethyl alcohol)			
14	Acetone			
15	1% Sodium Hypochlorite			
16	Melachite Green			
17	Glacial acetic acid			
18	70% alcohol			
19	N/10 HCL			
20	20% Sulfuric acid			
21	immersion oil			
22	Normal Saline			
23	5% sulfuric acid			
24	Methyl alcohol			
	Reagent Name	Brand	Rebate offered on MRP	Rate Offered *
1	Blood grouping reagent	Tulip		
2	Blood grouping reagent	J Mitra		
3	Urine Multistrip			
4	Benedict reagent			
5	Esbach's reagent			
6	Homospot kit			
7	Lugols iodine			
8	Sugar Reagent	ERBA		
9	Urea reagent	ERBA		
10	Creatinine reagent	ERBA		
11	Uric acid reagent	ERBA		
12	RA reagent	Latex		
13	ASO titer reagent	Latex		
14	CRP reagent	Latex		
15	Cholesterol reagent	ERBA		
16	Triglyceride reagent	ERBA		
17	HDL reagent	ERBA		
18	Bilirubin reagent	ERBA		
19	SGPT reagent	ERBA		

20	SGOT reagent	ERBA		
21	ALP reagent	ERBA		
22	Total Protein reagent	ERBA		
23	Albumin reagent	ERBA		
24	Drabkin solution			
25	RBC fluid			
26	WBC fluid			
27	WIDAL latex reagent			
28	Anti AHG	Tulip		
29	Bovine Serum Albumin	Tulip		

	Other Laboratory Article	Brand	Rebate offered on MRP	Rate Offered *
1	Malaria RDK			
2	VDRL RDK			
3	HCV RDK			
4	HbsAg RDK			
5	PH paper			
6	Distilled Water			
7	Micro tips (small)			
8	Micro tips (Big)			
9	EDTA vial			
10	Fluoride vial			
11	Clot vial			
12	Teat tube rack			
13	Syringe 2ml			
14	Syringe 5ml			
15	Tourniquet			
16	Urine pot (Sample container)			
17	Tissue paper			
18	Test tube	Borosil		
19	Test tube holder			
20	RBC pipette			
21	WBC pipette			
22	ESR pipette			
23	Slide			
24	Sprit lamp			
25	Staining tray with glass rod			
26	Glass dropper			
27	Glucometer stripe			
28	Medigrip			
29	Micro pipette (5,10,50,100,500,1000 ML)	ERBA		
30	Water dispensing bottle			
31	Capillary tube for BTCT			
32	Funnel (Small)			
33	Funnel (Medium)			
34	Glass marker			
35	Pregnancy test kit (RDK)			

36	Manual BP	Doctors		
37	Mercury BP	Mukherjee & Mukherjee		
38	Platelet fluid			
39	Cover Slip			
40	HIV Kit			
41	Durham's Tube			
42	Cetrifuge tube (plastic)			
43	Forceps			
44	Blotting paper			
45	Sahli's Hemoglobinometer			
46	Musk			
47	Gloves			
48	Apron			
49	0.5% Hypochlorite Solution			
50	Red, Blue, Black, White, Yellow Bin (foot operated 16 Ltr)			
51	Red, Blue, Black, Yellow Bin Bag			

* **Rate offered coloum for those items on which rebate on MRP not possible/feasible. mentioned brand if applicable**

Signature of bidder with seal