

OFFICE OF THE BOLPUR MUNICIPALITY
BOLPUR, BIRBHUM

Chairperson: Susanta Bhakat
Member of BOA: Sukanta Hazra
Member of BOA: Omar Sk.
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Memo No: ~~565~~ 565./BM/BOA/2020-21

Dated: 18-09-2020

NIT No. 03/BM/Store/14th Finance/2020-21 dated 18-09-2020

Notice Inviting Tender For Supply of Electrical materials for the period up to Dec'2020

Bolpur Municipality invites sealed tender from the Supplier/dealer/Venders/distributors for supply of the following "Electrical materials" for Light Department of Bolpur Municipality for the period up to 31st Dec'2020.

Activity	Details
Date & Time of Publication	18-09-2020 (01.00 pm)
Last date & time of dropping sealed quotation	01-10-2020 (01.00 pm)
Opening date and time of quotation	01-10-2020 (03.00 pm)
EMD	Rs. 5,000/- (Rupees Five thousand only) as an initial EMD shall be in the form of Demand draft in favour of "Chairman Bolpur Municipality". This amount will be converted to Security Deposit for successful bidder. Note: If any bidder is exempted from payment of EMD, scanned copy of original EMD exemption document needs to be submitted along with the proposal

- Bid with necessary documents in a sealed envelope clearly mentioned name of the supply along-with NIT reference and shall be submitted by the bidder to the **drop box placed at the chamber of the Chairperson** of the Board of Administrator of Bolpur Municipality.
- Bid shall be opened in the presence of the representative of the bidders at the chamber of the Chairperson
- Detail terms & Conditions and List of items are displayed at Notice board and website of the Bolpur municipality www.bolpurmunicipality.org
- Bid application form provided free of cost and available at Bolpur municipality website.

Sd/-

Chairperson BOA
Bolpur Municipality

Memo No: ~~565~~ 565./6/BM/2019-20

Dated: 18-09-2020

Copy forwarded for information and for wide circulation:

1. The Sabhadhipati Birbhum Zilla Parisad, Birbhum
2. The District Magistrate, Birbhum
3. The S.D.O, Bolpur Sub-Division
4. EO cum Convener of the Purchase committee
5. IT Coordinator to put up the Notice on the website
6. HC to display to Notice board of municipality & Office file

Sd/-

Chairperson BOA
Bolpur Municipality

Terms & Conditions

- 1) **List of Item:** The detailed list of items is provided in Annexure.
- 2) **Bid Price:** The rate should be quoted inclusive of all charges and taxes excluding GST. GST as applicable. The rate offered by the bidder shall not be subject to variation on any reasons. Price quoted with variable rate (range) shall not be entertained.
- 3) **Submission of documents:** All intending bidders are requested to submit attested copies of the following along-with the offer.
 - a) Duly filled up Application Form (Format I attached) on the letter-head of the vender/Supplier/distributor.
 - b) Valid GST Registration Certificate, PAN Card, Up to date Trade License, Professional Tax Cert.
 - c) Earnest money in the form of Bank draft of Rs.5,000/- in favour of "Chairman Bolpur municipality". The EMD is interest free and will be refundable to the unsuccessful bidders within 15 days of signing of agreement with the successful bidder. The EMD of the successful bidder converted to Security Deposit and additional deduction to maintain 10% will be deducted from the bill and total will be refunded after 6 (Six) months.
 - d) Joint venture will not be allowed to participate in the above contract.
 - e) BOQ in Annexure format.
- 4) **Delivery:** Delivery of items to the **Store of the Municipality** with proper Challan and 3(three) copies of Tax Invoice/bill of supply in proper format mentioning details to be raised thereafter. Supply must be **made within 7 days** of the acceptance of supply order.
- 5) **Warranty of the Item:** Item must be supplied in good condition, subject to replacement of faulty pieces and also the items must be having its manufacturing date intact. All warranty card from the respective OEMs of the product shall be handed over to the Store at the time of delivery and no refurbished/duplicate/second hand components/parts/assembly are being used or shall be used.
- 6) **Payment terms :** Payment shall be made only after satisfactory delivery and acceptance of the goods. All payment to be in DBT mode after deduction of all statutory dues & taxes. Supplier has to provide necessary bank details for the same.
- 7) **Bid application :** Bid application form provided free of cost and available at the bolpur municipality website www.bolpurmunicipality.org
- 8) **Execution of Agreement:** Successful bidder whose bid is approved and accepted as lowest will have to execute an agreement with the office of the undersigned in a Standard form on a Non Judicial stamp paper of Rs.10/-only for the proper performance of the contract within 3(three) days of receipt of Letter of Acceptance failing which communication of acceptance shall automatically stand cancelled.
- 9) **Cancellation of Contract:** This office reserves the right to cancel the contract and suitable legal actions such as black listing/debarring may be initiated along with forfeiture of security as deemed appropriate on the following circumstances:
 - a) The successful bidder commits a breach of any terms & conditions of the Contract.
 - b) The bidder has made misleading of false representation in forms, statements and attachments submitted in proof of the eligibility requirement.
 - c) The performance regarding execution of the contract made by the selected bidder is found to be unsatisfactory.

10) Jurisdiction of Courts in case of dispute: These terms and condition/Contract are governed by laws of West Bengal for the time being in force, irrespective of the place of delivery, place of performance or place of payment under the contract, the contract shall be deemed to have been at the place from which the acceptance of bid have been received.

11) The Authority reserves the right to reject any quotation without assigning any reasons thereof.

Sd/-
Chairperson BOA
Bolpur Municipality

Bid Application Form

Date:

Ref No.

From..... (insert the name of the Bidder)

Tel :

Email:

To

The Chairperson Board of Administrator

Bolpur Municipality

Bolpur

Sub: Response to dated..... **for Supply of Electrical materials** for the period **upto 31st Dec 2020** from date of contract/Agreement

Dear Sir,

I/We am/are undersigned having read examined and understood in detail and abide by, the Tender/Quotation document, hereby submit our response in connection with the aforesaid supply of items.

It has been certified that all information provided in the form, statement and attachment is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged / tampered documents are produced with the Application form for gaining unlawful advantage.

In case it is established that any misleading of false representation in forms, statements and attachments submitted in proof of the eligibility requirement, the authority has a right to cancel the contract and suitable legal actions such as black listing/debarring may be initiated along with forfeiture of Security as deemed appropriate.

Yours faithfully

..... (Authorized signatory of the Bidder with seal)

Annexure – Financial Proposal Submission Form
(This is to be submitted as per format provided only)

Bill of Quantity (BOQ): Bidder should have to specify rate for each individual items

SI No	Item	Brand or price range for Best Quality	Quantity required (unit)	Rate per unit Offered (Rs)	Total (Rs)
01	Tube Light 40 watt	Philips	100 pcs		
02	Choke (40W) – Aluminum	Philips	100 pcs		
03	Starter (25-65W)	Philips	100 pcs		
04	Lock Holder Brass	JJ/ PRITAM	100 pcs		
05	Bulb holder	Best quality within Rs.10	200 pcs		
06	Sodium Vapor Lamp 250 w	Philips	500 kg		
07	Sodium Vapor Choke 250 w	Philips	50 pcs		
08	Sodium Vapor capacitor 250 - 400W	Philips	300 pcs		
09	Sodium Vapor ignitor 250-400W	Philips	300 pcs		
10	Vapor Holder 250 -400	Philips	200 pcs		
11	LED Lamp 7W- white	Philips /Havells	48 pcs		
12	LED lamp 7W – Blue	Philips /Havells	200 pcs		
13	Fan condenser 2.5	TIBCON	25 pcs		
14	Cutout 100 Amp	J.J	50 Pcs		
	Cutout 30 amp	J.J	50 Pcs		
	Cutout 60 amp	J.J	50 Pcs		
15	Black tap (Small)	ANCHOR	10 Box		
16	Aluminum wire 7/20	NIRMAL	30 coir		
17	PVC wire 3/22	NIRMAL	20 coir		
18	3 pin Socket	ANCHOR	50 pcs		

..... (Authorized signatory of the Bidder with seal)