

To  
The Chairman  
Bolpur Municipality  
Bolpur, Birbhum

Date: .....

**Subject: Application for issuing of No Objection Certificate (NOC) for Conversion of Land nature**

Sir / Madam,

I am, .....

S/o, D/o, W/o, .....

, a permanent resident of ..... have a

plot of land in the locality of ..... at Ward No .....

P.O - ....., P.S - ..... under Bolpur Municipality.

I would like to convert the nature of Land under my ownership from .....

type to ..... type. For the procedure of conversion of land nature, which is under the control of legitimacy of Land Revenue Officer's office, a "No Objection Certificate (NOC) for Conversion of Land" issued by the Authority of Bolpur Municipality is necessary to produce there at the L.R.O office.

Accordingly, I am requesting in front of your good-self to provide me the said NOC, please. The essential information and its supporting documents (enclosed herewith) have been provided here under for your kind perusal.

Mouza : ....., J.L No. ...., Locality / Road: .....

Plot (dag) No. .... (L.R) ..... (R.S) , Holding No. ....

Khatian No. .... (L.R) ..... (R.S), Ward No. ....

Area: ..... (satak) Existing Nature of Land: ....., Land nature

that supposed to be converted in to: .....

Thanking you

Yours Faithfully

**Enclosure: Photocopy of –**

**(1) Identity Proof (Aadhar/ Voter / Passport)**

**(2) Parcha (Record of Plot)**

**(3) Municipal Tax Receipt (updated) / Certificate of Holding No**

(full signature)

Mobile No: .....