

To
The Chairman / Chairperson / Executive Officer
Bolpur Municipality
Bolpur, Birbhum

Subject:- Application for Cess-Pool/Drinking Water Tank

Respected Sir/Madam

I am, (Applicant's name)

S/o, W/o, D/o (Applicant's

Father/Mother/Husband name), is a resident of (locality) ,

Bolpur/ Village: (for out of Bolpur)/ Ward No-..

..... P.O- P.S- PIN-

Dist- Birbhum.

A Social Event/Special Ceremonial Activity would be happened at my above said
resident/Ceremonial Complex (event place) addressed at

..... , which has been arranged
from our end on

Consequently, you are requested to provide No. of Water Tank(s)/a Cess-Pool at the
above said Residential/ Ceremonial Complex (event place) address.

Your kind consideration will be highly appreciated.

Thanking you

Yours faithfully

Place:-

Date:-

Mobile No:-