



OFFICE OF THE BOLPUR MUNICIPALITY

BOLPUR, BIRBHUM, PIN – 731204

Chairman: Smt. Parna Ghosh

Vice Chairman: Omar Sekh

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Memo. No. 280 /BM/STORE/2026-27

Date. 1/ .05.2026.

Notice Inviting Quotation

Sealed Quotations are invited from bonafide suppliers, dealers, shop owners, Contractors etc as mentioned above having experience in similar type of work with credential of at 5(Five) years financially 40% of value of the work as tendered in single work order within last five years regarding Printing of various registers for smooth functioning PW Section of Bolpur Municipality as per following specification and the quotation rate should be given according to same.

S/NO	NAME OF ITEMS	REQUIRED QUANTITY	Specification of Quotation rate (in Rs.) per register
1.	SCHEME REGISTER	05 NOS	Page No.1 to 400
2.	WORK ORDER REGISTER	05 NOS	Page No.1 to 100
3.	BILL REGISTER	07 NOS	Page No.1 to 100
4.	SECURITY REGISTER	05 NOS	Page No.1 to 100

The Quotation rate should be including CGST and SGST alongwith copy of GST,PAN, Trade Licence, IT Return, A/c Details and Credential Certificate all taxes and charges and 2% (i.e. minimum of less than Rs.1500/- Bank Draft of estimated amount) Earnest money to be deposit in favour of the Chairman, Bolpur Municipality, Bolpur, Birbhum in the form of Bank Draft/Pay Order on any nationalized Bank within Bolpur with the tender without. The separate Tender form also be filled up alongwith Quotation acceptable technical bid purchase from Bolpur Municipality, Cash Section. The last date & time of submission of Quotation is up to 25 May 2026 at 5-00 P.M. and Quotation opened up to 26 May 2026 at 12-00 P.M.

The undersigned reserves the right to accept or reject any Quotation/all quotations without assigning any reasons thereof.

[Signature]

Chairman
Bolpur Municipality

Chairman
Bolpur Municipality

Copy forwarded for information with the request for wide publication to:

1. The Sub-Divisional Officer, Bolpur, P.O- Bolpur, Dist- Birbhum
2. The B. D. O, Bolpur-Sriniketan Development Block, P.O- Sriniketan, Dist- Birbhum
- ✓ 3. It -Co-Ordinate-please upload this notice in our website
4. This Office Notice Board

Copy to: (i) Executive Officer, (ii) Finance Officer, (iii) Head Clerk, (iv) Sanitary Inspector (v) Accountant, (vi) Store Keeper of Bolpur Municipality

[Signature]